

**SAN DIEGO UNIFIED SCHOOL DISTRICT**

**CERTIFICATED HOURLY COMPENSATION PLAN H101**

**Effective January 1, 2019**

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**1.00 NONCLASSROOM HOURLY ASSIGNMENTS**

\$36.49 per hour

Nonclassroom hourly assignments include library services; counseling; materials development; psychological services; speech, language and hearing therapy; assistant instructors or coordinating instructors in inservice classes and workshops, and all other certificated hourly services not included in Sections 2.00 - 7.00.

**2.00 CLASSROOM HOURLY ASSIGNMENTS**

\$48.16 per hour

This rate applies to certificated staff teaching classes at the elementary or secondary level on an hourly basis. To qualify for this rate the assignment must include full responsibility for the instruction of a class of pupils on a continuing basis including substantial preparation time and the assignment of final grades.

**3.00 ADULT EDUCATION HOURLY ASSIGNMENTS**

\$31.00 per hour

This rate applies to teachers teaching and counselors counseling in district-sponsored adult education classes on an hourly basis.

**4.00 INSERVICE EDUCATION HOURLY ASSIGNMENTS**

\$54.08 per hour

This rate applies to certificated staff teaching on an hourly basis in district-sponsored inservice education classes designed primarily for certificated staff members.

**5.00 ADULT EDUCATION HOURLY ADMINISTRATION ASSIGNMENTS**

\$43.98 per hour

This rate applies to administrators managing district-sponsored adult education programs on an hourly basis.

**6.00 TEACHER WORKSHOP PARTICIPATION**

\$24.34 per hour

This rate applies to daily and hourly rate teachers who participate in workshops at the request of the district. The rate will be paid only for workshop participation outside the employee's normal daily or hourly assignment.

**7.00 TUTORIAL HOURLY ASSIGNMENTS**

\$36.49 per hour

This rate applies to certificated employees providing intermittent supplemental certificated level tutorial services for designated pupils.

#### 8.00 UNDERPAYMENTS OR OVERPAYMENTS

Each employee is encouraged to review the annual salary placement and to examine all pay warrants carefully. If an incorrect salary placement has been made or an individual pay warrant is in error this information must be brought to the attention of the district immediately. Overpayments and underpayments are not subject to the accumulation of earned interest. If an incorrect salary placement or warrant results in an underpayment the district will issue a supplementary warrant for the amount due as soon as possible. Board of Education By-Laws limit the time period for submitting claims due to underpayment of wages to one year from the date the underpayment began. If the incorrect placement or warrant results in an overpayment the district is required to recover the full amount overpaid. The recovery schedule will include consideration to both the district and the employee.